



恒基租務代理有限公司 HENDERSON LEASING AGENCY LIMITED

牌照號碼 Licence No: C-050835

恒基兆業地產有限公司全資附屬公司 A wholly-owned subsidiary of Henderson Land Development Co. Ltd.

LICENCE FEE OF EXHIBITION AREA

Location	Venue Size (s.f.)	Licence Fee (Per Day) (Effective from 1 Apr 2026 to 31 Mar 2027)					Refundable Deposit (Per Period)
		Commercial Rate		Charity /Gov rate			
		Weekday	Sat, Sun & Public Holidays	Mon-Thu	Fri	Sat, Sun & Public Holidays	
Kolour - Tsuen Wan							
Level 1 - A*	15' x 13'	\$5,400.00	\$10,600.00	\$2,700.00	\$5,400.00	\$10,600.00	\$5,000.00
Kolour - Yuen Long							
G/F - 1	10' x 10'	\$10,100.00	\$19,100.00	\$5,100.00	\$10,100.00	\$19,100.00	\$5,000.00
G/F - 2*	8' x 8'	\$4,700.00	\$9,000.00	\$2,400.00	\$4,700.00	\$9,000.00	

Remarks:

- Deposit will be refunded to the exhibitor subject to no damaged items.
- The above licence fee include tables x2 (Size: 2' x 6' without table skirting and subject to availability), 13amp socket x1 and grey carpet. (except malls with * remark)
***Grey carpet will NOT be provided, exhibitor MUST prepare their own carpet to cover the venue during exhibition.**
- Booking for commercial use must be **at least 3 consecutive days** per period.
- Booking by Government organization and non-profit making organization must be **at least 2 consecutive days** per period.
- KOLOUR Tsuen Wan / KOLOUR Yuen Long tenant enjoys 10% discount (From 1 Apr 2026 – 31 Mar 2027).
- Subsidiary Company of Henderson Group enjoys 20% off discount on commercial rate of licence fee.
- Extra 20% of total licence fee will be charged during Christmas Period (5 Dec 2026 – 3 Jan 2027) and CNY period (16 Jan – 5 Feb 2027).
- The above rate and terms will be changed without prior notice.
- Related documents must be presented in advance to apply for the special rate for Government organizations / non-profit making organizations.
- Insurance
Exhibitor shall arrange sufficient third party liability insurance coverage with the limit nor less than HK\$20,000,000 with particular name of companies for respective malls which shown as below and be included as the Insured and ensure that such insurance policy remains effective throughout the Licence Periods. A copy of the side insurance policy shall be submitted to the Licensor not later than 5 days' prior to the Event.

Insurance coverage

- Limit of Indemnity : Section II - Liability to Third Parties
- Any One Occurrence HK\$20,000,000
- Any One Period of Insurance Unlimited
- Principal's Property HK\$20,000,000
- Vibration, Weakening or Removal of support HK\$20,000,000

KOLOUR Tsue Wan (Insured Name)

- Millap Limited
- Easefine Development Limited
- Shung King Development Company Limited
- Join Fortune Development Limited
- The Yin Nin Savings, Mortgage Loan & Land Investment Company Limited
- Henderson Leasing Agency Limited
- Goodwill Management Limited

KOLOUR Yuen Long (Insured Name)

- Crown Pioneer Limited
- Henderson Leasing Agency Limited
- Goodwill Management Limited



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申請一般展覽場地程序及守則

申請需知及展覽場地程序及守則:

- (1) a) 除(1b)條所述的參展商外，一般參展商可預訂未來 1-3 個月使用有關展覽場地。
b) 政府/慈善團體或以優惠價租用該場地之團體，可預訂未來 1-2 個月該場地之展期。
(上述(a)及(b) 所述的機構和參展商和團體以下統稱為“參展商”)
- (2) 租用該場地之費內並不包括有關牌照之申請及費用，如：參展商的音樂牌照，電訊牌照等。所有參展商必須自行申請相關牌照。如參展商未能出示有關牌照，本公司有權終止其展覽(“該展覽”)。
- (3) 所有申請一經批核，必須如期舉行。參展商必須於本公司發出申請批核的確認電郵後的 14 個工作天或展覽開始前 14 個工作天 (以較早者為準)，以銀行本票或支票付清有關參展費/行政費及按金，否則，本公司有權取消參展商之申請，且不作另行通知。若參展商需更改展覽日子，參展商必須於展覽開始前不少於 14 個工作天提出申請，並繳付港幣\$2,000 或租金的 20%作行政費 (以較高者計算)，該行政費將不會退還。本公司保留批准或拒絕有關申請的最後決定。若參展商在繳付參展費及/或行政費及按金後申請取消展覽，或沒有於已批核的展覽期舉行展覽，所有已繳付的費用(包括按金)均不獲退還。本公司並保留取消該參展商日後申請租用該場地之資格。
- (4) 參展商須於租用該展覽舉行當日上午八時帶同收據正本到商場管理處登記，方可開始進行有關之佈置。如未能提供有效收據作登記，管理處有權拒絕參展商進場。參展商不可使用單面背板，而背板後亦不可擺放卡板、紙皮箱、手推車、水樽及其他雜物等；場地高度限制為兩米，另該場地內不可擺放易拉架。當完成佈置工程後，參展商必須通知當值職員到場檢查，直至有關職員認為安全及符合所有租用該場地的相關條款及規則，該場地方可正式開放予公眾。如有關職員認為佈置工程未能達至本公司之要求，參展商須即時作出改善。如參展商未能作出改善至有關職員滿意，本公司有權即時終止其展覽資格及停止電力供應。
- (5) 參展商只可展出和/或提供在申請表內展覽內容一欄內所列之商品和/或服務。參展商不可作任何擾亂該場地秩序之行為：如製造噪音、喧嘩、叫賣、張貼手寫標語、懸掛彩旗、橫額、派發宣傳單張及直接或間接騷擾遊人等。參展商亦不得分租該場地予第三者或在該場地內買賣非法商品或提供非法服務。
- (6) 若當值職員或本公司認為該展覽對公眾人士構成任何危險，有關職員或本公司有權終止該展覽。所有參展商就該場地已繳付的費用及按金將全數沒收。
- (7) 展覽場地費用內已包括租用一至兩張長枱 (2' x 6' 不連枱布),電力(不連拖板及接駁電源之裝置)及展覽地氈一張(以上全部只限於指定商場)。而本公司提供之展覽地氈為最終採用之展覽地氈，參展商不得要求或擅自取走、更換或以自備之地氈覆蓋在本公司所提供之展覽地氈上。如有損毀任何商場之設備或借用之物資，須按價賠償。本公司有權從按金中扣除相關賠償金額。
- (8) 參展商必須經常保持該場地整齊清潔。展覽期間及離場時，如遺下垃圾，本公司將聘請清潔公司代為清理，有關費用將由有關參展商負責。本公司有權從按金中扣除相關費用。
- (9) 在該展覽進行期間，參展商應就其商品及財物保管負上全部責任(該場地不設貯物室)，如有損毀或遺失，本公司概不負責。如需要護衛員看守展品，參展商可聘請駐場之護衛公司或自行聘請護衛公司(如自行聘請護衛公司，必須將其護衛公司資料交予本公司作紀錄)。



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- (10) 參展商須為公眾購買第三者保險、僱員補償保險，或其他有關該展覽/表演活動之保險，並將該保單之副本及有關文件一併交予本公司審閱。參展商如場地或設施有任何損毀或遺失，或展覽引致公眾人士有任何損傷，參展商必須承擔賠償責任或向本公司賠償所有因此而引致的損失。
- (11) 展覽場地只供展覽及推廣用途。如參展商安排藝員/歌星/知名人士/代言人等出席展覽活動(例: 向遊人派發禮物、簽名、握手及拍照等活動)，必須於申請表上列明及提供詳細資料，然後經由本公司批核。本公司將因應個別場地之面積及安全因素，保留批准或拒絕有關之申請之權利。本公司有權即時終止任何未經審批之活動。
- (12) 參展商之展品及推廣員均不得超出租用該場地之範圍，展覽場地內工作之推廣員及其相關之人員總數均不得多於 6 名。如有發現人數多於 6 名；當值職員有權要求多出之人員立即離場，及考慮取消其日後租用該場地之資格及扣除按金。
- (13) 本公司職員有權隨時到場檢查參展商是否遵守上述規則及拍照以作紀錄。如違反以上任何規則，本公司有權即時終止其展覽資格，展覽場地費用及按金概不發還及考慮取消其日後租用展覽場地之資格。
- (14) 參展商如無違反以本規則，本公司將於該展覽完結後 4 個月內無息退回按金予申請公司。
- (15) 本公司有權取消已獲批之申請和/或收回該場地，不管有關展期是否已開始，且無須提供任何原因或預先通知。在有關情況下，本公司有絕對權利決定是否 (i) 無息退還所有展覽場地費用及按金或 (ii) 更換場地或 (iii) 更改展期。本公司保留參展商申請的最終決定權。如遇八號風球、黑色暴雨警告、電力故障或其他不可抗力之原因而未能進行展覽，本公司將有絕對權利就個別情況退回已繳付的展覽場地費用及按金。
- (16) 本公司有絕對權利隨時更改以上規則，本公司保留參展商申請的最終決定權。
(註: 本文之一切詮釋如有任何爭議，均以中文本為準，且本公司保留一切條文解釋之權利。)



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Application Procedures and Guidelines for Use of the Venue

Application Procedures and Guidelines:

- (1) (a) Save and except those organizers specified in Clause (1b) hereof, all organizers in general may make reservations for use of the exhibition venue ("the Venue") for the next coming three months.
(b) Government organizations / NGOs /Organizers who eligible for discounted venue rental fees may make reservations for use of the venue for the next coming two months.
(Herein collectively referred to the authorities, organizers and the group as "the Organizer")
- (2) The rental fee of the venue does not include the application of the relevant licences and the costs in associated thereof, for example, the music licenses and telecommunication licenses of the Organizer. The Organizer is responsible for obtaining any necessary licences in association with the event. In the situation if the Organizer fails to provide the relevant licences, the Company has the right to terminate the exhibition ("the Exhibition").
- (3) The Exhibition shall commence on the date as specified in the application and approved by the Company. Organizers are required to pay the rental fee and the deposit by cashier order/cheque to the Company within 14 days after the issue of email by the Company approving the application, or no less than 14 working days prior to the Exhibition commencement date, whichever is the earlier, failing which, the Company has the right to cancel the booking and/or application without notice. Any application for re-scheduling must be made in writing to the Company no less than 14 working days prior to the Exhibition commencement date. A non-refundable administration fee of HK\$2,000 or 20% of the rental fee, whichever is higher, is payable upon any such application. For the avoidance of doubt, the Company has the right to approve or reject the application and the decision of the Company is final and conclusive. If any application for cancellation of the Exhibition is made after payment of the rental fee and/or the administration fee and the deposit has been effected, or if the Exhibition does not take place as approved, all payments (including the deposit) will be forfeited, and the Company reserves the right to disqualify the Organizer from making application for use of the Venue in future.
- (4) Organizer should bring along its/his/her original receipt and attend registration at the Management Office at 8:00am on the first day of the rental of the exhibition venue. The Management Office has the right to refuse the entry of the Organizer if it/he/she fails to produce the valid receipt for registration. No single-sided backdrops are allowed. No placards, cartons, trolleys, water bottles and other miscellaneous items are allowed to be placed at the back of the backdrops. The height limit of the area is two meters. In addition, Organizers are not allowed to place "roll-up banner" in the venue. Once all set-up is completed, Organizer must notify the on-duty staff to conduct a site inspection. The Venue may only be officially open to the public if the on duty staff is of the view that the Organizer has complied with all the relevant terms and regulations in respect of the renting of the Venue. If the on duty staff does not satisfy with the set-up, Organizer must make all necessary changes. If the Organizer fails to make changes which satisfy the on duty staff, the Company has the right to disqualify the Organizer from participating in the Exhibition and cut off the power supply.
- (5) Organizers are only allowed to exhibit items or provide services as specified in their application forms. Organizers must are not allowed perform any acts that may disrupt the order of the Venue such as creating noise, causing uproar, hawking, putting up handwritten banners, hanging coloured flags or banners, giving out promotional leaflets; or any acts that may directly or indirectly cause nuisance to the public. In additionally, Organizers are not allowed to sublet the Venue to any third party or to sell illegal items or provide illegal services at the Venue.



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- (6) If it is in the opinion of the Company or the on-duty staff that the Exhibition is a public safety hazard, the Company and/or the responsible staff may execute its/his/her right to stop or cancel the Exhibition. All rental fees and deposits paid by the Organizer in respect of the Venue will be forfeited.
- (7) The rental fee includes the rental of two long tables (2'x 6', excluding any tablecloth), as 13 Amp plug (excluding any power panel). The Organizer shall be responsible for all loss and damage caused to the facilities or items of the Venue. The Organizer may deduct the relevant loss and damage from the deposits paid by the Organizer.
- (8) After the subsequent removal of display materials, the Venue must be cleared of all debris. If not, the Company may employ cleaners to clean the venue and debit the Organizer the costs and handling charges accordingly from the deposits paid here in under.
- (9) Organizer is entirely responsible for the security of all exhibits/possessions at all times during the Exhibition period (No storeroom is available at the venue). The Company is not liable for any damage or loss to Organizer's exhibits/processions. Organizer may employ its own security staff or employ its own security staff (if Organizer employs its own security staff, Organizer should provide the Company the information of the said security staff for record).
- (10) Organizer should provide public liability insurance coverage, employee's compensation insurance or other insurance policies relevant to the Exhibition and for the entire Exhibition period. Copies of relevant insurance documents must be sent to the Company for review. Organizers have to indemnify the Company for any damage done and also for any injury to persons that might incur.
- (11) The Venue must be used for exhibition and promotion only. If the Organizer wishes to invite any artists / singers / celebrities / advertising spokespersons to attend the Venue (e.g. giving out gifts, autographs, shaking hands and taking photographs with the public), the Organizers must specify the same in details on the Application Form prior to submitting the same to the Company for its approval. The Company reserves the absolute right to approve or reject such applications upon considering the area of the Venue and for safety reason. The Company reserves the right to terminate any unapproved activities immediately.
- (12) Organizer must not extend any display materials or promotional activities beyond the designated Venue. No more than 6 promoters and/or working staff are allowed to be present at the Venue at all times. If the Company finds out that there are more than 6 staffs and/or other staff present at the Venue, the responsible staff on duty will have the right to request any additional promoters and/or staff to leave the Venue immediately. In addition, the Company will also have the absolute right to disqualify the relevant Organizer from applying for use of the Venue in future and/or deduct the deposits paid here in under.
- (13) The staff of the Company has the absolute right to conduct site inspections and/or take photographs at any time to ascertain the Organizer complies with the above terms and conditions. If any of the above terms and conditions is not complied with, the Company shall have the right to stop the Exhibition immediately. The Company may also forfeit all rental fee and deposit paid by the Organizer and disqualify the relevant Organizer from applying for use of the Venue in future.



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- (14) The Company will refund the deposit (without interest) to the Organizer by cheque within 4 months after the end of the Exhibition if the Organizer complies with all the terms and conditions as stated herein.
- (15) The Company reserves the absolute right to cancel any approved application and/or take possession of the venue, without prior notice or giving any reasons. In such events, the Company has the absolute right to decide whether or not to (i) refund the deposit and/or the rental fee (without interest) to the Organizer, or (ii) change the venue, or (iii) change the exhibition period. The decision of the Company shall be full and final. In the event of typhoons of signal no. 8 and above, black rainstorm warning signals, power failure or other reasons of force majeure that may disrupt the Exhibition, the Company has absolute right and discretion to decide whether or not to refund the Organizer the rental fees and deposits paid in respect of the use of the Venue on a case by case basis. The decisions of the Company shall be full and final.
- (16) The Company reserves absolute right to amend the above terms and conditions at any time and the Company's decision shall be full and final.

(Note: In case of any discrepancy between the Chinese and English versions, the Chinese version shall prevail and the Company reserves the right to interpret all the terms and conditions as stated herein.)